

TO: Benefit Eligible Faculty and Staff with Children Enrolled at the Bombeck Learning Center

FROM: Kathleen J. Molnar
Director of Compensation and Benefits

SUBJECT: Additional Bombeck Learning Center Discount

DATE: July 1, 2009

Effective July 1, 2009, the University is pleased to again offer a total family discount of 30% to benefits eligible employees who meet the following criteria:

- Total gross family income before deductions is equal to \$65,000 or less during the previous calendar year.
- Proof of income (copy of all IRS 1040 forms filed for the family) is submitted to Human Resources with the enclosed application form.

If you qualify for this additional subsidy, please submit the enclosed application to the following address:

The University of Dayton
Office of Human Resources
300 College Park
Dayton, OH 45469-1614

Applications will be processed promptly and upon approval will be submitted to the Bombeck Family Learning Center for additional tuition discount.

A new application including proof of family income must be received by Wednesday, July 15 to receive the higher level discount applied retroactively to July 1, 2009. If a new application is not received by this date, your discount will automatically revert to the standard 15% discount until such time an application is received and approved. A new application will be required each year to remain eligible for the 30% discount.

If you have questions, please call me at 229-2062 or Beth Schwartz, Benefits Manager, at 229-2538.

UNIVERSITY OF DAYTON
OFFICE OF HUMAN RESOURCES

***ANNUAL APPLICATION FOR 30% TOTAL FAMILY DISCOUNT
AT THE BOMBECK FAMILY LEARNING CENTER
2009-2010***

Employee Name _____ SSN _____

Home Address _____

Home Phone _____ Work Phone _____

Work Location _____ +4 Zip _____

Child's Name _____

*To be Eligible for a 30% Discount, Total Family Income for benefits eligible employees cannot exceed \$65,000 during the previous calendar year.**

Employee Signature _____ Date _____

***Please attach proof of total gross family income before deductions. (IRS form 1040)**

(A 15% Total Family Discount is available to all benefits eligible employees with an individual salary less than \$100,000 without this application)

For Human Resource Use Only

Human Resource Approval _____ Date _____

Discount Amount _____ Effective Date _____

The above discount will be reflected in your next Bombeck Family Learning Center tuition charge.